

Item: 9.2.1

REPORT CLASSIFICATION	✓	CATEGORY OF PAPER	✓
Official		Proposes specific action	
Official: Sensitive Commercial		Provides assurance	✓
Official: Sensitive Personal		For information only	

## BOARD

28 November 2023

**Report Title:**

**Executive Committee Highlight Report**

### Purpose of report

To provide the Board with an overview of the discussions from the Executive Committee meetings in July, August, September and October 2023.

### Key points

The Executive Committee, chaired by Samantha Allen, Chief Executive, met on 11 July, 8 August, 12 September and 10 October 2023.

The Board is asked to note that the confirmed minutes from the meetings held on 11 July and 8 August 2023 were previously submitted to the Board in September, however it was agreed that due to some further amendments needed to ensure accuracy of reporting, the minutes would be resubmitted to the November Board meeting.

The key points to bring to the Board's attention from meetings held in September and October are set out below.

#### 12 September 2023

- **Winter Planning:** The Committee approved the top three winter planning priorities for 2023/24, namely Categories 3 and 4 triage in 111 and 999; ambulance handover delays planned reduction to 15 minutes, and front door senior navigation at emergency departments. A comprehensive communications plan was being finalised to target core messages and provide specific, data led, communications.
- **Equality, Diversity and Inclusion (EDI) Implementation Plan:** The Committee received a presentation with an update of the EDI implementation plan. Assurance was given that there had been a significant amount of progress within the last six months and recognition of the collaborative approach across the system including national links. A further update would be brought to the Committee in December followed by submission to the Board in January 2024.
- **Women's Health Strategy Development:** An update was received on the progress of the Women's Health Strategy. The Committee noted that the ICB would be receiving an investment of £595,000 over two years to accelerate the development of new women's health hubs, improve services and help ease pressures facing the NHS and acknowledged that a Women's Health Steering Group was being formed to agree the proposed allocation plans. Professor Dame Lesley Regan, Women's Health Ambassador had been invited to attend a future Board meeting.
- **Joint Forward Plan:** A report was received which proposed the final Joint Forward Plan. The Committee acknowledged that, following extensive feedback, the updated plan included key changes

regarding dental and primary care access and a further section had been included on determinants work. The Committee approved the final plan and agreed submission to the Board for ratification.

### **10 October 2023**

- **System Development Funding Proposals:** A report on the proposals for the allocation of System Development Funding (SDF) for 2023/24 was presented, outlining that the ICB was allocated funding in 2023/24 as part of the transformational support element for SDF. The Committee noted that several proposals had been agreed at the Primary Care Strategy Sub-Committee, which left some remaining monies still to be allocated. The paper provided a breakdown of suggested schemes to utilise the remaining funding for 2023/24. The proposals were supported by the Committee with a caveat that all proposals would have a delivery plan.
- **Transition from Hospital: Enhancing Sunderland Service Provision:** The Committee received a business case setting out an investment proposal to further develop and enhance services in Sunderland with the aim of reducing admissions, reducing length of stay, improving transition out of hospital, and maintaining patients in the community. The proposal had been developed in conjunction with all partners within Sunderland and wider system colleagues. The Committee approved the business case, noting that funding sources for this business case were allocated to Sunderland via the Government Discharge funding (non-discretionary).
- **Neuro Rehabilitation Pathway Review:** Key issues and challenges across the pathway for Neurorehabilitation for people with Acquired Brain Injury (ABI) and Functional Neurological Disorders (FND) in NENC were presented to the Committee, along with recommendations to improve provision in the region. The Committee supported the proposal to develop a Neurorehabilitation Programme Implementation Plan with a caveat that if further investment was needed, an outline business case was to be developed and submitted to the Committee for consideration.
- **Integrated Impact Assessment:** The Committee approved the pilot plan and the organisational adoption of the integrated impact assessment. It was noted that the purpose of the tool was to assess the potential impacts from a service or policy change in relation to equality, health inequalities and quality and would ensure that the ICB had a clear and robust process.

The confirmed minutes from the Executive Committee meetings held on 11 July, 8 August, 12 September and 10 October 2023 are attached as appendices one to four respectively.

### **Risks and issues**

- The Committee discussed the NENC ICB and ICS finance report and the Medium-Term Financial Plan, noting there were financial risks across the system and acknowledged the ongoing work to mitigate these.

### **Assurances**

The Committee also received several items for assurance, and these included:

- Executive area directors' reports (Tees Valley and Central, and North and North Cumbria) – an information and assurance summary report of business within respective areas
- An integrated delivery report – a high level overview of the key metrics across the system and internal to the ICB, covering access, experience, outcomes, people and finance
- Governance Assurance Report (GAR) - an overview of the performance by exception in relation to the delivery of ICB's corporate governance functions during the period 1 April to 30 June 2023
- Board Assurance Framework (BAF) – a quarterly review for 2023/24 of key risks to the delivery of the ICB's strategic aims and objectives as well as the wider strategic goals of the Integrated Care Partnership prior to submission to Audit Committee and Board
- Risk management report – a position statement on the ICB's current risks for the period 24 August 2023 to 21 September 2023
- The committee cycle of business for 2023/24.

### **Recommendation/action required**

The Board is asked to:

- Receive the highlight report and key points for the Executive Committee meetings held on 12 September and 10 October 2023 for information and assurance;
- Receive the confirmed minutes for the meetings held on 11 July, 8 August, 12 September and 10 October (appendices one to four).

### Acronyms and abbreviations explained

EDI - Equality, Diversity and Inclusion  
 ICB - Integrated Care Board  
 SDF - System Development Funding  
 ABI - Acquired Brain Injury  
 FND - Functional Neurological Disorders  
 NENC – North East and North Cumbria  
 ICS – Integrated Care System  
 GAR - Governance Assurance Report  
 BAF - Board Assurance Framework

<b>Sponsor/approving executive director</b>	S Allen, Chief Executive
<b>Date approved by executive director</b>	20 November 2023
<b>Report author</b>	J Leighton, Senior Corporate Governance Lead

### Link to ICB corporate aims (please tick all that apply)

CA1: Improve outcomes in population health and healthcare	✓
CA2: tackle inequalities in outcomes, experience and access	✓
CA3: Enhance productivity and value for money	✓
CA4: Help the NHS support broader social and economic development	✓

### Relevant legal/statutory issues

Note any relevant Acts, regulations, national guidelines etc

<b>Any potential/actual conflicts of interest associated with the paper?</b> (please tick)	Yes		No		N/A	✓
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If yes, please specify

<b>Equality analysis completed</b> (please tick)	Yes		No		N/A	✓
<b>If there is an expected impact on patient outcomes and/or experience, has a quality impact assessment been undertaken?</b> (please tick)	Yes		No		N/A	✓

### Key implications

<b>Are additional resources required?</b>	Identified as part of the committee minutes.
<b>Has there been/does there need to be appropriate clinical involvement?</b>	Yes, as part of the Executive Committee membership.
<b>Has there been/does there need to be any patient and public involvement?</b>	Not applicable as highlight report only.
<b>Has there been/does there need to be partner and/or other stakeholder engagement?</b>	Not applicable as highlight report only.