

Details of information used for specific purposes

Patient and Public Involvement

Data Controller(s)	NENC ICB
Purpose	If you have asked the ICB to keep you regularly informed and up to date about the work of the ICB or if you are actively involved in our engagement and consultation activities through focus groups, meetings or surveys or are a patient representative in our groups, we will collect and use information you share with us. Where you submit your details to us for involvement purposes, we will only use your information for this purpose.
Type of information Used	Identifiable: Personal (such as name, address, date of birth)
Legal basis	GDPR Article 6 1(a) – the data subject has given consent to the processing of his or her personal data for one or more specific purposes
How we collect (the source) and use the information	We will be collecting and using your information to enable us to keep you informed of any news, consultation activities or patient participation groups. Your information will be held securely and accessible only to those who need it for the purposes it was collected.
Data Processors	Generally, the ICB does not use external data processors for this function. However, for bespoke or large-scale exercises, the ICB may commission specialist data analyst companies to process information and produce reports. Any information shared with an external company would be transferred securely and only used for the agreed purpose.
Your Rights	With regards to Patient and Public Involvement under GDPR you have the right: To be informed about the processing of your information (this notice) Of access to the information we hold about you. To have that information amended in the event that it is not accurate. To have the information deleted To restrict processing To object to processing/withdraw your consent for processing Not to be subject automated decision-taking or profiling To be notified of data breaches
How long we will keep the information	We will only keep this information for as long as you are happy for us to do so, if you no longer wish us to use/ store your information you can request its removal/erasure at any time.
Who we will share the information with (recipients)	Your personal information will only be shared with ICB staff who need it for the purposes it was collected or, wider, with your permission and knowledge.